

Explanation of variances – pro forma

Name of smaller authority: **Fressingfield Parish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant**:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21**: variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (<u>must include narrative and supporting figures</u>)
1 Balances Brought Forward	49,112	50,570				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	25,210	21,800	-3,410	13.53%	NO		
3 Total Other Receipts	6,787	5,850	-937	13.81%	NO		
4 Staff Costs	8,325	10,802	2,477	29.75%	YES		Review of clerk/RFO's hours resulted in an inc of 66% from 01/09/20 - consequent new liability for employers NIC.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	22,214	19,163	-3,051	13.73%	NO		
7 Balances Carried Forward	50,570	48,254			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	
8 Total Cash and Short Term Investments	50,570	48,254				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	29,437	83,134	53,697	182.41%	YES		All assets revalued in August 2020. Village war memorial inc for the first time.
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

Explanation for 'high' reserves

(Please complete the highlighted boxes.)

Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end:

	£	£	£
Earmarked reserves:			
Reserve 1	6859		Held for groups or projects that don't yet have a bank account
Reserve 2	7500		Assets (capital) contingency
Reserve 3	18895		Funding for long term projects detailed in the Village Improvement Plan
Reserve 4			
Reserve 5			
Reserve 6			
Reserve 7			
		<u>33254</u>	
General reserve	<u>15000</u>		
		15000	
Total reserves (must agree to Box 7)			<u><u>48254</u></u>