

**Minutes of the Meeting of Fressingfield Parish Council
held in the Sancroft Hall, Fressingfield
on Tuesday 17 January 2017**

Present: Prue Rush; Garry Deeks; Caroline Day; Philip Eastgate; Hilary Day; Judy Fullam; Malcolm Roberts; Ian Smith; Malcolm Ward; Dave Wheeler;

In Attendance: Lavinia Hadingham (p/t); Carol A Smy (Clerk)

2 members of the public attended

Public Forum: *a damaged directional sign on the Diss road was brought to the attention of the Council*

17.1 The Chairman welcomed everyone to the meeting

17.2 Apologies for absence were received and accepted from: Warren Last; Crispin Muir

17.3 Members' Declarations of Interest – none at this time

17.4 The Minutes of 29 November 2016 Meeting – approved unanimously and signed. Prop: DW; seconded MR

17.5 Co-option – two people had put their names forward but members requested further information in order that they may make a decision at the March meeting.

17.6 Parish Plan update – GD had been looking into the benefits of undertaking a Neighbourhood Plan so that the village could have access to 25% of the CIL funding as opposed to 15% without a plan. It was stated that solid support from the village was required to make this a viable exercise as the commitment in time money and people was large. It was agreed that a Working Party (PLR; GRD; HD; DW) should meet to investigate the options. GD to action

17.7 To receive reports from the County & District Councillors:

17.7.1 County Councillor – no report

17.7.2 District Councillor – Cllr Hadingham reported on the change of governance at Mid Suffolk and Babergh DCs to a Cabinet model.

17.8 To consider any Planning Matters including:

17.8.1 Applications for consideration at this meeting:

4953/16 erection of first floor side extension

Leverets' Leap, New Street

4910/16 erection of first floor extension over open car port

1 Samuel Vince Road

Approval was recommended for both of the above (4953 – unanimous; 4910 – majority in favour, 2 against)

17.8.2 Applications considered at previous planning meetings:

4410/16 hybrid application comprising: full planning permission for the erection of a new Scout Headquarters building with associated facilities and access road and outline planning permission for the construction of up to 28 residential dwellings with all matters reserved (access, layout, landscape, appearance and scale) (revised scheme to planning application 2285/15)

Land and buildings at Red House Farm, Priory Road

4629/16 clad existing rendered property with weatherboarding

2 Jasmine Cottage, New Street

Refusal recommended for the above applications

4527/16 silver birch – reduction in size because of proximity to dwelling

Pogles Wood, 3 The Angel Pightle, Cratfield Road

Approval was recommended for the above application

17.8.3 Notification of decisions reached by MSDC:

Approval granted for the following applications:

4122/16

Fishing Cottages (2 units of holiday accommodation at Tithe Farm, Laxfield Road

4170/16

The Cottage, Church Street

4815/16

Becklands, Low Road

17.8.4 Other Planning Matters:

17.8.4.i email from new Planning Enforcement Officer ref fence at Pilgrims Green: the officer concluded that the fence did not constitute a breach of planning control. Case closed.

17.8.4.ii fence between two properties on Laxfield Road – permitted development. Case closed.

17.8.4.iii application 3872/16 (Baptist Chapel etc) went to committee on 11 January 2017. According to the local press this application had been granted approval by the District Council but, to date, no notification had been received by the Clerk.

17.8.4.iv it was understood that there was to be a public consultation meeting in the Sancroft Hall 19 January 2017 from 2pm to 7.30pm on the proposal to apply for planning permission for two potential developments. Apart from a request to book the hall no communication was made to the Clerk about this consultation. The response time is very short so all interested parties should submit their comments immediately after the presentation.

17.9 Matters of Report:

17.9.1 **Defibrillator** – interest had been expressed in another training event for some residents unable to attend the one in October. A second event would take place on 7th March (if there was sufficient interest) following any planning. This would be publicised.

17.9.2 **Speed Indicator signs** – report awaited

17.9.3 **Website** – changeover had taken place and Andy Parris had undertaken a training course. A contribution had been requested of £15pa towards the cost (shared) of upgraded software. Members unanimously agreed to this regular payment. Funding was available to enable the PC's purchase of equipment for compliance with the Transparency Code eg laptop, scanner and website costs. It was unanimously agreed this should be applied for.

17.9.4 **Spring CleanUp** – this would take place on Saturday 04 March 2017 from 10am to noon. CD agreed to organise.

17.10 To receive the Financial Report & Approval of Accounts for payment:

17.10.1 Approval of accounts for payment – cheques as per appended sheet – prop JF; seconded DW; unanimous

17.10.2 Account balances at 31 December 2016:

Current account: £22,586.71

Tracker account: £25,023.50

There were three unrepresented cheques totalling £265.20

Balance at 31 December 2016: £42,117.11

17.10.3 Quarterly figures circulated and noted

17.10.4 Cooperative Bank – changeover ongoing. There was more form-filling to be completed before the switch could take place. Clerk to action

17.10.5 Internal Audit report - no audit undertaken to date

17.10.6 Budget meeting took place on 10 Jan 2017. Members unanimously approved the report of the meeting and agreed the proposed budget and precept demand.

17.10.7 St Elizabeth Hospice donation members unanimously agreed to only make donations to causes that directly affected the village and so would not be making a donation in this case.

17.11 Emergency Planning – a working group (GRD; PLR; PE; CAS) would meet to discuss a proposal for the Council to consider. GD to action

17.12 Street Lighting

17.12.1 report - final costs were awaited so this would be decided at the March meeting.

17.13 Social Club

17.13.1 Minutes of the January meeting and Treasurer's Report had been circulated and were noted

17.14 Playingfield Management Committee

17.14.1 and email from Clare Foster-Clarke had been received charting progress thus far.

17.14.2 play equipment – inspections. It was agreed this should be passed to the FPMC for its attention.

17.14.3 grass strip behind the tennis courts – Matthew Hammond was prepared to add this to the schedule for the play park grass cutting but the picket fences needed to be removed. The fence at the road end of the strip had, allegedly, been placed there by a resident and this was to be removed. It was agreed a gate should be put in place at the Play Park end ensuring that MH's mower could get through the gap. This would be passed on to the FPMC for action.

17.15 Road Safety

17.15.1 barrier across the footpath on to Harleston Road does not seem to be going forward. The Clerk would be meeting the Highways engineer and this would be discussed then, along with Laxfield Road speed limits.

17.16 Correspondence

17.16.1 Letter of thanks for donation from CAB

Tabled items: TLC;

17.17 There was no Clerk's report

17.18 Matters of Information brought by the Chairman or Members:

17.18.1 Bowls Club green waste heap – Matthew Hammond had submitted a quotation for £272 for the clearing of same. This was only received today so has not yet been passed to the BC. The PC agreed to make a one-off final grant of £100 towards the cost. The Bowls Club should then erect signs stating there was to be no tipping of rubbish in that spot once the space had been cleared.

17.18.2 Garry Deeks was prepared to undertake the job of Tree Officer. This was warmly welcomed and unanimously agreed.

17.19 Next Meeting of the Parish Council – 21 March 2017

There being no further business the meeting closed at 20.53hrs.

Signed: *PL Rush*
Chairman

21 March 2017